

**VALLEY VIEW ISD
EMPLOYEE EXIT INTERVIEW FORM**

Name _____ Employment Dates: _____ From _____ To _____

Job Title _____ Campus/Dept. _____

For voluntary resignations, check off reasons for leaving:

Took a new position Moving from District
 Family reasons Returning to school
 Job Promotion Dissatisfied with work
 Other _____

Reason for Termination:

Resignation Dismissal
 with notice Retirement
 without notice Extended Disability
 Nonrenewal Reduction in Force
 Other _____

Check appropriate boxes	Poor	Fair	Good	Excellent	Comments
Working relationship with your supervisor					
Working relationship with your colleagues					
Cooperation within departments					
Workload					
Physical working conditions					
Adequacy of job orientation and staff developments					
Availability of teaching resources					
Evaluation procedures					
Job recognition					
Employee Benefits					
District administrative support					
Overall experience					

Would you recommend VVUSD to others as a place to work?

Yes Yes, with reservation(s) No

Employee Signature _____ Date: _____

Interviewed by: _____ Date: _____



Return form to Personnel Dept.